

**Youth Council Meeting**  
**October 2, 2017**  
**Stanardsville Town Hall**  
**5:00 p.m.**

**Board Members Present:** Ron Morris (late), Bishop Michael Jackson, Carl Schmitt, Pete Costigan, Roy Dye, Barbara Nye      **Absent:** Andrea Whitmarsh, Chuck Winner,

**Advisory Council:** Bert Nye, Charlotte Gilbert, Dumisile Martin

**Staff:** Mike Alley, Heather Myers,

**Special Guest:** Katherine Whitney (Reporting on the Strategic Plan)

**Fund-raising Committee:** Carl Schmitt took the beginning moments to discuss the Hoedown/Dance planned for October 28. He passed out envelopes with the assignments and flyers for the fundraising dance. Each member was asked to try and get donations from sponsors to increase the fund-raising amount. (Roy will need the sponsors names by October 23, to make the Sponsor sign.) He asked each member to bring refreshments for the dance. Also, Carl went over the Quilt Raffle and reminded everyone to bring their raffle tickets and money to the Hoedown when the winner will be drawn.

**The meeting was called to order at 5:15 PM by Ron Morris.**

**Approval of Minutes:** The minutes from the August 3, 2017 meeting were reviewed. A motion was made by Carl Schmitt to approve with a second by Pete Costigan. Motion was carried.

**Treasurer's Report:** (Bishop Jackson) The Treasurer's report was reviewed. A comment was made that the United Way needs to forward the last \$6,500 for the final payment of the Strategic Plan. Pete stated the final report of the Strategic Plan would generate the final payment. Motion was made to approve the Treasurer's Report by Barbara Nye with a second by Roy Dye. Motion was carried.

**Finance Committee:** (Pete Costigan) Discussion about the need to keep track of "in-kind" gifts and how they could affect the budget in the future (examples: use of schools, food donated, etc.) Thank you notes need to be sent to those who give "in-kind" gifts. Also, the need for creating a "Reserve fund" was discussed. The committee will need to determine how to: track "in-kind gifts" and create a "reserve fund" and then report back to the board at a called November meeting.

**Strategic Plan:** The "YDC of Greene Strategic Plan" and the "Overview and Implementation Section for Review" documents were discussed by Katherine Whitney. As each area was evaluated, the group determined how the wording needed to be changed to finalize the plan. At this time, the group will not adopt the plan until the final changes have been implemented and reviewed. Approval was tabled until the November called meeting.

**New Middle School Program:** This program was discussed during the review of the Strategic Plan. The final budget will be close to \$26,000 for two semesters beginning in "Fall Semester 2018."

**Executive Director's Report:** (Mike Alley) Mike reported that both NGES and RES are full with 24 students in each program. This year, the program has changed by combining: the Homework and Reading time into one slot; the outside and character building time. Currently, the Character Matters is being done by volunteers from the military on Monday and Tuesday and First Tee Golf

Program on Wednesday and Thursday. Mike reported the number of 5<sup>th</sup> Graders, who could move to the upcoming Middle School Program in 2018, is 15. Statistics for the programs:

2017 – 2018	RES		NGES	
3 <sup>rd</sup> Grade	6		6	
4 <sup>th</sup> Grade	10		11	
5 <sup>th</sup> Grade	8		7	
Ethnicity:	White: 9 Bi-racial: 4	AfrAmer: 4 Hispanic: 7	White: 17 Bi-racial: 2	AfrAmer: 4 Hispanic: 1
	Females 9	Males 15	Females 15	Males 9
New Students	10		8	

### Committee Reports:

**Finance Committee:** Financial Committee will need to meet and determine how to document the “in-kind” gifts, the Reserve Fund, and thank you notes.

**Personnel Committee:** The committee met and discussed a 3% merit increase for the Executive Director, Mike Alley. Also, they discussed a similar increase for the wages of the staff. A new position for Nutrition Coordinator was filled by Heather Myers. The committee recommended that a board member should not be paid staff, so a new board member will need to be selected.

### Corporate Matters

**Change in Registered Agent:** A business address is needed for a Registered Agent, a PO Box cannot be used. Ron Morris no longer has a business address; so, the YDC will need to select a new agent. A motion was made by Ron to use Roy Dye as the agent and use the 19 Celt Road; Stanardsville, VA; as the address. The motion was seconded by Pete and carried.

**Board members:** A new board member will need to be selected to replace Heather.

**New Business:** Mike requested another debit card be obtained for the programs. Currently, when supplies are needed other personnel purchase the items and need to be reimbursed. Another card will allow Heather to purchase items without having to be reimbursed later. Pete made a motion to obtain another card, Roy seconded, and the motion carried.

**Next Meeting:** After discussion, the group determined the next meeting will be November 2, 2017.

Roy made a motion for meeting to adjourn. Pete seconded and motion carried.  
Meeting adjourned at 7:50 PM.